

Constitution of the University of Kansas Case Competition Club

Providing the University of Kansas business students with the opportunity and skills necessary to successfully compete in local and national case competitions.

Preamble: We, the members and executives of the University of Kansas Case Competition Club, to fully realize our purpose, do hereby adopt and establish this constitution as a guiding instrument of our club.

Article I: Name & Purpose

Section A – Name: The name of this club shall be “The University of Kansas Case Competition Club”

Section B – Purpose: The purpose is to provide members with an opportunities and skills to compete in the University of Kansas Business School Case Competition, support the winning teams in various national case competitions. develop their knowledge, enhance their business acumen, and foster a network of professionals in various fields. The club shall serve as a platform for learning, collaboration, and professional growth.

Article II: Membership & Dues

Section A – Eligibility: In order to officially join the Club, members must:

- Be officially enrolled in classes at the University of Kansas Business School major and/or minor.
- Pay the yearly fee of ----- within two meetings of joining the club. If the student is joining for a consecutive year, the fee is due by the second meeting of the school year.

Section B – Prejudice:

1. Membership shall not be limited to any major or minor.
2. Membership shall not be limited to persons based on their race, ethnicity, color, religion, national origin, gender expression, gender identity or sexual orientation.
3. Any member experiencing prejudice for any reason shall contact a trusted executive board member immediately.

Section C- Removal

1. The removal of a member shall require a two-thirds vote from Executive Board Officers. The members in question will be allowed an opportunity to defend themselves.
2. Grounds for Removal-
 1. Misconduct- if the member engages in any form including but not limited to unethical behavior, harassment, discrimination, or any actions that undermine the well-being and reputation of the organization, removal may be considered.
 2. Failure to fulfill duties- if the member fails to fulfill duties and responsibilities as outlined in the member's role and responsibilities document or agreed upon terms, removal may be initiated.

c. Conflict of interest- if the member is found to have a significant conflict of interest that compromises their ability to act impartially in the best interest of the organization, removal may be pursued.

4. Breach of confidentiality- If the member breaches confidentiality agreements or shares sensitive information without proper authorization, removal may be pursued.
5. Incompatibility- if there is substantial evidence of a fundamental incompatibility between the approach of the member and the mission of the organization, removal may be considered.

Article III: Executive Officers and their Duties

Section A – Eligibility:

1. Students must be officially enrolled in classes at the University of Kansas Business School and
2. Must be willing to commit to the respective positions

Section A – Choosing Executive Officers

1. Each executive officer of the Club is elected by the outgoing officers through the online application. The online application process consists of a behavioral leadership survey and a submission of a current resume.

2. The outgoing officers must review and select the incoming officers by May 1. Once elected, the new officers will immediately assume their respective roles. Section B – Roles and Duties of the Executive Board Officers

1. President
 - a. Schedules officer meetings, Club meetings, the University of Kansas Case Competition, local and national trips, etc.
 - b. Understands all roles and responsibilities of the other officers and be able to fill in or assist when needed.
2. Vice-President
 - a. Assist the President as necessary.
 - b. Record minutes and the attendance of meetings.
3. Vice President of Finance
 - a. Works with the Vice President of Membership to collect membership dues.
 - b. Manages the Club's checking account and allocation of funds.
 - c. Manages the Club's email account.
4. Vice President of External Affairs
 - a. Leads the Club by creating opportunities for members to interact with industry leaders in various formats.
 - b. Contacts companies about opportunities to work with the Club through speaker presentations, networking events, trips, etc.
5. Vice President of Marketing
 - a. Informs the University of Kansas about the Club's events through email, social, digital, and print marketing.
6. Chief Analyst
 - a. Manages membership applications and works to add value to membership.
 - b. Records and measures engagement, prepares scoring, and adds value to case competitions.
7. Logistics Coordinator

- a. Works with the President to plan and prepare the University of Kansas Case Competition.
 - b. Orders refreshments, schedules vendors, and works with VP Finance to delegate funding accordingly.
8. Information's Systems Manager
- a. Manages the club email.
 - b. Works directly with Logistics Coordinator to prepare Case Competition packets, data, and problems.

Section C – Vacancy of Officer Position

1. If a vacancy occurs in the office of the President, the Vice-Presidents shall choose one of their own to assume the office for the remainder of the term.

2. If a vacancy occurs in the office of a Vice President, a special election will be held to fill the vacancy.

Section D - Removal of an Officer

1. Two-third vote - for the impeachment of an officer midterm, this shall require a two-thirds vote from Executive Board Officers. The officer in question will be allowed an opportunity to defend themselves.

Article IV: Meetings

Section A – Meetings: Meetings shall somewhat-loosely fall under the rule of one meeting on campus per month, not including local and national trips.

Section B – Special Meeting: Special meetings may be called by the President with the approval of the Executive Committee as needed.

Section C – Responsibility of the Executive Committee: Management of this club shall be vested in an Executive Committee, consisting of the officers as listed in Article III and the faculty advisor, responsible to the entire membership to uphold these bylaws.

Section D – Meetings of the Executive Committee: This committee shall meet, as needed, between regular meetings of the club to organize and plan future activities.

Faculty Advisor- Jana Fitchett

Section A – Selection: The faculty advisor volunteers their time and resources to aid in the daily operations of the organization throughout the academic year.

Section B – Role: There shall be a faculty/staff advisor who shall attend meetings to oversee operations.

Section C – Duties: The responsibilities of the faculty advisor shall be to: The Current President

- Maintain an awareness of the activities sponsored by the student club.
- Meet on a regular basis with the leader of the student club to discuss upcoming meetings, long range plans, goals, and problems of the club.
- Assist in the orientation of new officers.
- Explain and clarify campus policy and procedures that apply to the club.

- Maintain contact with the Student Life Office.
- Assist the club treasurer in monitoring expenditures, fundraising activities, and corporate sponsorship to maintain an accurate and up-to-date account ledger.
- Inform club members of those factors that constitute unacceptable behavior on the part of the club members, and the possible consequence of said behaviors.

Section D- Removal

1. For the impeachment of an academic advisor, this shall require an evaluation from the executive board. The vote will need at least 2/3 of the executive board to proceed. There may be circumstances where the relationship between the advisor and members may become counterproductive. In these cases, it is essential to have a clear and just procedure for removing the advisor to ensure the organization's integrity and effectiveness.
2. Grounds for removal-The advisor may be removed from the organization by its members under the following circumstances:
 1. Misconduct- if the advisor engages in any form including but not limited to unethical behavior, harassment, discrimination, or any actions that undermine the well-being and reputation of the organization, removal may be considered.
 2. Failure to fulfill duties- if the advisor fails to fulfill duties and responsibilities as outlined in the advisor's role and responsibilities document or agreed upon terms, removal may be initiated.
 3. Conflict of interest- if the advisor is found to have a significant conflict of interest that compromises their ability to act impartially in the best interest of the organization, removal may be pursued.
 4. Breach of confidentiality- If the advisor breaches confidentiality agreements or shares sensitive information without proper authorization, removal may be pursued.
 5. Incompatibility- if there is substantial evidence of a fundamental incompatibility between the approach of the advisor and the mission of the organization, removal may be considered.

Article VI: Amendments

Section A – Selection: These bylaws may be amended by a two-thirds (2/3) majority vote of the chapter membership.

Section B – Notice of Amendments: All members shall receive advance notice of the proposed amendment at least a week before the meeting, or as soon as possible.

Article VII: Non-Discrimination Policy

The University of Kansas prohibits discrimination on the basis of race, color, ethnicity, religion, sex, national origin, age, ancestry, disability, status as a veteran, sexual orientation, marital status, parental status, gender identity, gender expression and genetic information in the University's programs and activities.

Article VIII: Dissolution

In the event of the dissolution of the club, all remaining assets shall be donated to a nonprofit organization chosen by the executive board, with the approval of the membership.

Article IX: Ratification

This constitution shall take effect upon approval by a two thirds majority vote of the club's members present at a general meeting.

Approved and Ratified on ----- President Signature: Julie Plumleigh **Secretary Signature:** -----